



清华五道口  
TSINGHUA PBCSF

# 报名表

Application Form

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For effective application, please read through the following instructions before filling in the Application Form and offer complete and authentic application materials as attachments. Any fraud will disqualify the application. All information will be kept confidential.

## 1. Application Form

The Application Form should be self-filled in by applicants. All blanks should be completely, clearly, accurately and truthfully filled in. If reserved space for Applicant's Statement is not enough, please attach a separate piece of A4 paper. Please maintain a copy of Application Form for reference.

## 2. Attachments (materials required for application)

### • Two recommendation letters

Please offer recommendation letters in the form attached in Application Form. The two referrers are required to be the immediate supervisor of an applicant and an authority in academia, industry or government. If you are the top leader in the enterprise, another authoritative person could be selected as referrer. Recommendation letters must be written and signed by referrers themselves.

### • A copy of diploma and degree certificate

Please offer a scanned copy of diploma or degree certificate of college degree or above of national education series approved by Ministry of Education, with other certificates being invalid.

### • Two copies of valid certificate of identity

Please paste one copy of valid certificate of identity onto the designated place on Application Form.

### • Two business cards

Please paste the cards onto the specified area on Application Form as required.

### • A one-inch recent photograph

Please offer a photo shot less than half a year ago with your penciled signature on the back and paste it onto the designated place on Application Form.

### • A copy of payment voucher of application fee

Please remit according to application fee remittance information below and offer a copy of payment voucher of the application fee to us.



Please send the Application Form and all attachments above to Tsinghua PBCSF before the deadline.

E-mail: [Global@pbcfsf.tsinghua.edu.cn](mailto:Global@pbcfsf.tsinghua.edu.cn)

Address: Room 1-204, 43 Chengfu Road, Haidian District, Beijing, P.R.China

**Absence of any materials or failure to clearly and neatly fill in the Application Form will render the invalid.**

## Application Fee Remittance Information

BENEFICIARY'S NAME: TSINGHUA UNIVERSITY

ACCOUNT NUMBER: 778350033647

BENEFICIARY'S BANK NAME: THE BANK OF CHINA, HEAD OFFICE

BENEFICIARY'S BANK ADDRESS: NO. 1, FUXINGMEN NEI AVENUE, BEIJING, PRC, 100818.

SWIFT CODE: BKCHCNBJ

REMITTANCE INFORMATION:

① Department: (060)EMBA

② Name of payer

③ Telephone number of payer

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## Tsinghua PBCSF Application

- Application Requirements

A Bachelor's degree or above, with full-time working experience of eight or more years after graduation and a cumulative management experience of five years or above.

Or a college degree or above, with full-time working experience of ten or more years after graduation and a cumulative management experience of five years or above.

- Admission

Tsinghua will independently organize an entrance examination to assess applicants' comprehensive qualification and management potential mainly through interview. The admission will be decided by the results of interview.

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★ If you have any questions in the process of filling in the Application Form, please call +86-10- 6279 8630 / 6279 8555.

### Applicant's Solemn Statement

The information in all application materials I offer is accurate and complete. I agree to submit original copies to verify my qualification for application as needed. The free composition required in Applicant's Statement and attachments in the Application Form is completed by myself. I will assume sole responsibility for consequences such as refusal to admission and academic dismissal resulting from false or wrong information or major omissions in application materials.

I understand and agree that all application materials are owned by Tsinghua PBCSF and will not be returned no matter whether I am admitted or not. I hereby authorize Tsinghua PBCSF to use the information in the Application Form to inquire my learning and working records.

Applicant's signature

Date

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Please paste an  
one-inch recent  
photo here

Please paste a clear copy of valid certificate of identity

Please select the type of certificate of identity

- ID Card
- Passport
- Mainland Travel Permit for Taiwan,  
Hong Kong and Macao Residents

Please paste a business card (front)

Please paste a business card (back)

## General Information

Name  Gender  Male  Female Date of birth  Year  Month  Day

Valid ID number

Type of ID certificate  ID Card  Mainland Travel Permit for Taiwan, Hong Kong and Macao Residents  Passport Marital status  Married  Single

Nationality  Religion

Place of birth  City  Country

The year and month of first employment (YYYY/MM)

\* Full-time work experience  Year(s) Management experience  Year(s)

Tel   Fax

Mobile phone  E-mail

Address (for mailing of admissions offer)

Postal code

Emergency contact person  Mobile phone

\*Note: work experience means total years of working before admission to EMBA; please specify the number of months if you have worked for less than one year. Work experience of applicants is of great importance for review of admission qualification by the Admissions Committee so please fill out truthfully.

## Current Job

Company/Organization  Is it a publicly listed company?  Yes  No Code

Title or Position  Years of being in the position  year(s) Current annual compensation  USD

Number of employees of the company/organization  Number of your subordinates

Total asset of the company  USD Annual sales volume  USD Annual profit  USD

Address of company

Office Tel   Office Fax

Do you have business abroad?  Yes  No Which countries or areas  /  /

Please select the industry of your company/organization

Financial institutions

- Financial regulatory sector  Banking sector  Securities sector  Insurance sector  Fund sector  Trust sector  
 Transaction and settlement organizations  Financial holding companies  Financial services  Investment  Others \_\_\_\_\_

Non-financial enterprises and institutions

- Real estate and building  Production and manufacturing  Telecommunication and information industry  Pharmaceuticals or biochemistry  Commercial trade  
 Cultural industry and media  Non-financial service industry  Agriculture, forestry, animal husbandry, side-line production and fishery  
 Energy  Others \_\_\_\_\_

## Work Experience

Please fill in the following blanks of all full-time jobs you have worked in details, specifying duration and position of each job. (Starting from the most recent job)

| Company/Organization | Title/Position | Starting and ending time (YYYY/MM) |
|----------------------|----------------|------------------------------------|
|                      |                | From _____<br>To _____             |

## Educational Background

Please offer detailed information on diploma/degree certificate of college degree or above (in the order from the highest degree to the first degree, please fill out truthfully in proper order: PhD, master's degree, bachelor's degree and other college degrees). Please specify the country/area (including Hong Kong, Macao and Taiwan).

| University | Major | Diploma/Degree | Admission date (YYYY/MM) | Graduation date (YYYY/MM) | Country |
|------------|-------|----------------|--------------------------|---------------------------|---------|
|            |       |                |                          |                           |         |
|            |       |                |                          |                           |         |
|            |       |                |                          |                           |         |

## Social Position

Please list main social positions or other part-time titles you have been engaged in (e.g., member of people's congress, member of political consultative conference, etc.)

| Social organization | Position/role | Starting and ending time (YYYY/MM) |
|---------------------|---------------|------------------------------------|
|                     |               | From _____ To _____                |
|                     |               | From _____ To _____                |
|                     |               | From _____ To _____                |

### Honors and Awards

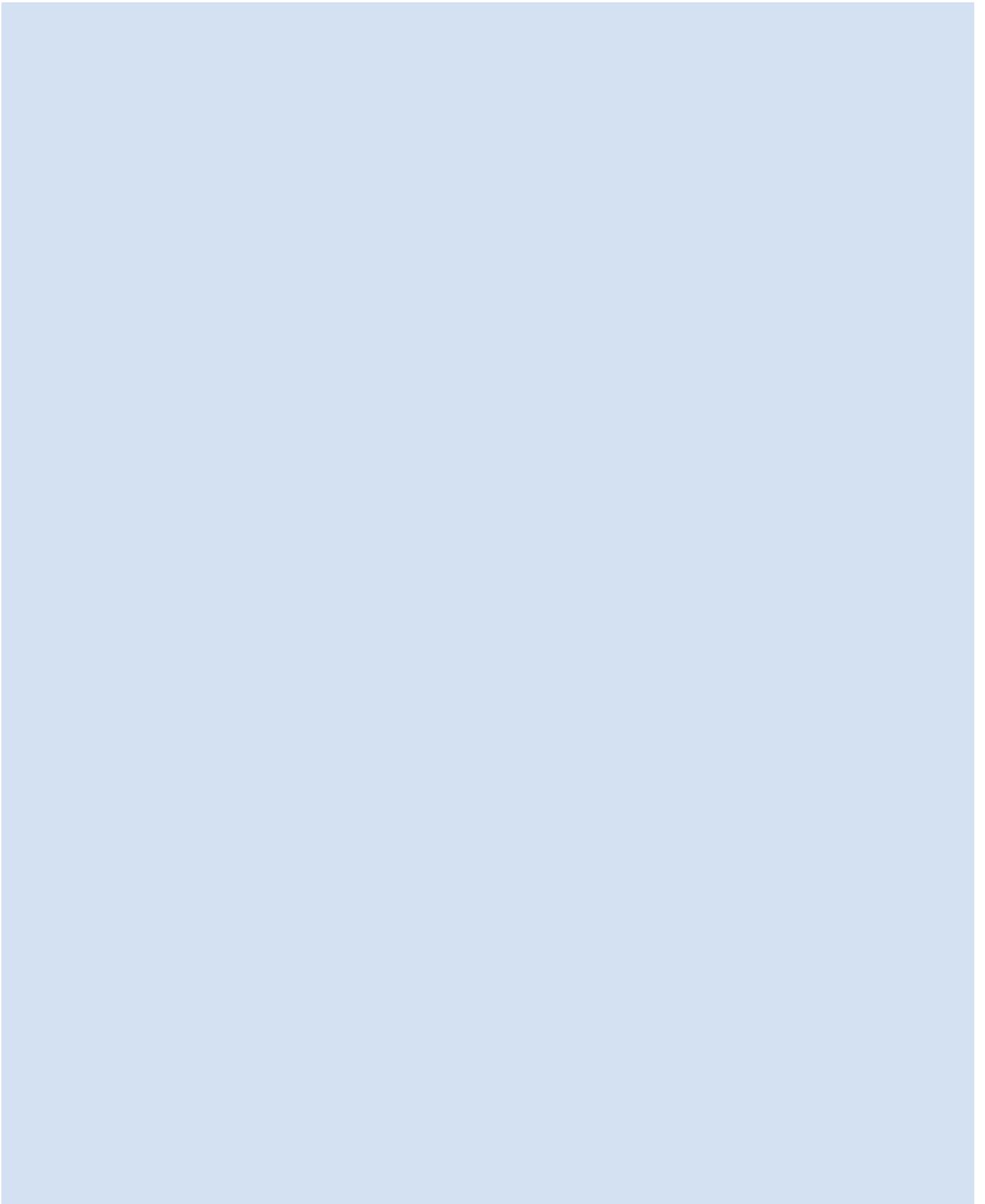
Please list award(s), scholarship(s), honor(s) and other achievement(s) (including patent(s) and works)

| Honor/award | Time awarded<br>(YYYY/MM) | Issuer |
|-------------|---------------------------|--------|
|             |                           |        |
|             |                           |        |
|             |                           |        |
|             |                           |        |
|             |                           |        |

### Additional information

Do you have other expertise or achievements that can help the Admissions Committee have a better understanding of you? Please give details:

Additional information



Please provide two referrers, who fully understand personal situation, education background, work experience and social activities of applicant.

One of the referrers must be the direct supervisor of the applicant, and the other must be an authority in academia, industry or government sectors. If you are the top leader in the enterprise, another authoritative person could be selected as referrer.

请提供两位推荐人的个人信息。推荐人必须充分了解报考人的个人情况、教育背景、工作业绩和社会活动。推荐人之一必须是报考人的直接领导，另一位推荐人必须是了解报考人实际情况，并在学术、行业、政府部门等领域有一定影响力的权威人士。如果您是企业的最高领导，可另选一位权威人士作为推荐人。

(Please fill in all information according to the following requirements)  
(请您按以下要求填写所有信息)

**Direct supervisor**  
**直接领导**

|                |                                 |                                 |           |                    |
|----------------|---------------------------------|---------------------------------|-----------|--------------------|
| Name<br>姓名     | Mr.<br><input type="radio"/> 先生 | Ms.<br><input type="radio"/> 女士 | Tel<br>电话 | Mobile phone<br>手机 |
| Employer<br>单位 |                                 |                                 |           | Position<br>职位     |
| Address<br>地址  |                                 |                                 |           | Postal code<br>邮编  |
| Email          |                                 |                                 |           | Fax<br>传真          |

**Other referrer**  
**其他推荐人**

|                |                                 |                                 |           |                    |
|----------------|---------------------------------|---------------------------------|-----------|--------------------|
| Name<br>姓名     | Mr.<br><input type="radio"/> 先生 | Ms.<br><input type="radio"/> 女士 | Tel<br>电话 | Mobile phone<br>手机 |
| Employer<br>单位 |                                 |                                 |           | Position<br>职务     |
| Address<br>地址  |                                 |                                 |           | Postal code<br>邮编  |
| Email          |                                 |                                 |           | Fax<br>传真          |

# 推荐信 Recommendation Letter (1)

**The Letter should be filled in by the direct supervisor of the applicant**  
此信请报考人的直接领导填写

**To the referrer:**  
致推荐人:

Finance Education Program of Tsinghua PBCSF aims at cultivating leading financial talents with international view, to lead global financial practice and innovation. Applicants must have at least eight years of work experience, including five years or more of management experience, and students must obtain the consent of their respective employers to give two workdays every month for studying. Opinions of referrers are of great reference value for us to select students. Upon receipt of Recommendation Letters, we might contact you for further information.

清华大学五道口金融学院金融教育课程旨在培养具有国际视野的金融领军人才，引领国内外金融实践及创新。报考人需有至少八年工作经验，包括五年或以上管理工作经历，同时学生必须征得单位同意每月占用两天工作时间参加学习。推荐人的意见是我们遴选学生的重要参考。收到推荐信后，我们可能与您联系，以进一步了解相关信息。

Please place completed Recommendation Letter into the envelop together with your business cards, sign at the sealing part and return it to the applicant. The applicant will send back Recommendation Letter and Application Form. We will keep strictly confidential the content of the Recommendation Letter. Thank you for filling in the Recommendation Letter fairly and in details and we extend our sincere appreciation for your candid recommendation.

请您填写完毕后，将此推荐信和您的名片一起放入信封，在封口处签名并交还给报考人，由报考人将推荐信和报名表一并寄回。我们将对此推荐信的内容严格保密。感谢您能公正、具体地填写此推荐信，我们对您的热忱推荐深表谢意。

Applicant's Name

Mr. Ms. Applicant's Position

报考人姓名 \_\_\_\_\_  先生  女士 报考人职务 \_\_\_\_\_

Length of time you have known the applicant:

您认识报考人的时间：\_\_\_\_\_年 (years)

Please describe the applicant's current job responsibilities as well as his/her achievements or contributions to the organization.

请描述报考人现任工作职责及职业成就。

Please describe the applicant's outstanding characteristics or strengths.

请描述报考人的突出特点。

Please describe the applicant's interpersonal and teamwork skills including his/her ability to communicate and collaborate with supervisors, peers and subordinates.

报考人的人际交往与团队工作能力如何（与上级、同级和下属的沟通与合作能力）？

Please describe what aspects the applicant is expected to further improve?  
您认为报考人需要在哪些方面进一步提升?

Please describe what career opportunities will be offered to or considered for the applicant after his/her Finance EMBA study?  
您对报考人在贵单位今后的发展有何规划?

Do you have any additional information or comments that might help us understand and evaluate the applicant better?  
此外,您是否还有其他有助于我们全面公正地评价报考人的信息或评语可提供?

**Referrer Information**  
**推荐人信息**

|                 |                                 |                                 |                   |       |
|-----------------|---------------------------------|---------------------------------|-------------------|-------|
| Name<br>姓名      | Mr.<br><input type="radio"/> 先生 | Ms.<br><input type="radio"/> 女士 | Position<br>职位    |       |
| Company<br>单位   | _____                           |                                 |                   |       |
| Address<br>地址   | _____                           |                                 | Postal Code<br>邮编 | _____ |
| Tel<br>电话       | _____                           | Fax<br>传真                       | Email<br>电邮       | _____ |
| Signature<br>签名 | _____                           |                                 | Date<br>日期        | _____ |

(Please attach a business card)  
(请随函附上您的名片)

Please feel free to contact us for further information.  
如您需要了解更多信息,请联系我们。

Tsinghua PBCSF  
Address: Room 1-204, 43 Chengfu Road, Haidian District, Beijing, P.R.China  
Postal code: 100083  
Tel: +86-10-6279 8630 / 6279 8555  
E-mail: Global@pbcfsf.tsinghua.edu.cn



推荐信二  
Recommendation Letter (2)

The Letter should be filled in by an authority knowing the applicant's working background and social activities  
此信请了解报考人的工作背景和社会活动的权威人士填写

**To the referrer:**  
**致推荐人：**

Finance Education Program of Tsinghua PBCSF aims at cultivating leading financial talents with international view, to lead global financial practice and innovation. Applicants must have at least eight years of work experience, including five years or more of management experience, and students must obtain the consent of their respective employers to give two workdays every month for studying. Opinions of referrers are of great reference value for us to select students. Upon receipt of Recommendation Letters, we might contact you for further information.

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Please place completed Recommendation Letter into the envelop together with your business cards, sign at the sealing part and return it to the applicant. The applicant will send back Recommendation Letter and Application Form. We will keep strictly confidential the content of the Recommendation Letter. Thank you for filling in the Recommendation Letter fairly and in details and we extend our sincere appreciation for your candid recommendation.

请您填写完毕后，将此推荐信和您的名片一起放入信封，在封口处签名并交还给报考人，由报考人将推荐信和报名表一并寄回。我们将对此推荐信的内容严格保密。感谢您能公正、具体地填写此推荐信，我们对您的热忱推荐深表谢意。

Applicant's Name

报考人姓名 \_\_\_\_\_

Mr.

先生

Ms.

女士

Applicant's Position

报考人职务 \_\_\_\_\_

Length of time you have known the applicant:

您认识报考人的时间：\_\_\_\_\_年 (years)

How did you get to know the applicant? Please describe the applicant's work related achievements and impacts or relevant social activities.

您是如何认识报考人的？请描述报考人的职业成就及社会活动。

Please describe the applicant's outstanding characteristics or strengths.

请描述报考人的突出特点。

Please describe the applicant's interpersonal skills and potential competence.

您认为报考人的人际交往与领导潜能如何？

Please write clearly and neatly

Please describe what aspects the applicant is expected to further improve?

您认为报考人需要在哪些方面进一步提升?

Do you have any additional information or comments that might help us understand and evaluate the applicant better?

此外，您是否还有其他有助于我们全面公正地评价报考人的信息或评语可提供?

### Referrer Information

#### 推荐人信息

|                 |                                 |                                 |                   |  |
|-----------------|---------------------------------|---------------------------------|-------------------|--|
| Name<br>姓名      | Mr.<br><input type="radio"/> 先生 | Ms.<br><input type="radio"/> 女士 | Position<br>职位    |  |
| Company<br>单位   |                                 |                                 |                   |  |
| Address<br>地址   |                                 |                                 | Postal Code<br>邮编 |  |
| Tel<br>电话       |                                 | Fax<br>传真                       | Email<br>电邮       |  |
| Signature<br>签名 |                                 |                                 | Date<br>日期        |  |

(Please attach a business card)  
(请随函附上您的名片)

Please feel free to contact us for further information.

如您需要了解更多信息，请联系我们。

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Address: Room 1-204, 43 Chengfu Road, Haidian District, Beijing, P.R.China

Postal code: 100083

Tel: +86-10-6279 8630 / 6279 8555

E-mail: Global@pbcfsf.tsinghua.edu.cn



## List of Application Materials

You need to submit the following application documents.  
Please carefully check whether you have provided all items.  
Any application with missing documents will be deemed invalid.

We will send you detailed information regarding the entrance examination after verifying your application.

Please place  
your photo  
here

- Formal Application Form
- Two recommendation letters
- Copies of degree certificate and diploma
- Two copies of valid certificate of identity (one copy pasted to the designated place)
- Two business cards (pasted to the designated places)
- A one-inch color photograph (pencil-signed on the back)



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